

SAMPLE PRODUCTION APPROVAL FORM

Brookhaven National Laboratory QA Implementation

Complete all the following with specific detail. State if Not Applicable.

Part I

1. Developer:
2. Date Completed by Developer:
3. Date moved into QA: **(Development Representative to fill out)**
4. Date QA Approval or Rejection:
5. Date Moved into Production: **(QA Representative to fill out)**

Part II

Note: Programmer will create project containing all Objects modified.

6. Project Name:
7. Description of Changes: (Addition, Enhancement, Fix)
8. Modules Effected:
9. Tables, Indexes, Views (Added/Changed/Deleted) Specify if data is to be migrated
10. Panel(s)
11. Panel Groups
12. Menu:
13. Run Control / Process Scheduler to be setup:

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Part III

14. Security Access: (What classes/users it will be assigned to, read only or update)

Part IV

15. SQR Program:

16. Crystal Reports

17. Operations Instructions:

Specific Directions from Programmer:

Developer Sign Off and Date:

Manager Sign Off and Date:

SAMPLE